

# View Pay Stub Section by Section

## Sample

### View Paycheck

XXXXXXXXXXXXXXXXX

A

**Company:**

King County

B

**Address:**

821 Second Avenue

EXC-ES-0730

Seattle, WA 98104-1598

### [Frequently Asked Questions](#)

**Net Pay:** \$2,673.96

**Pay Begin Date:** 06/19/2004

**Pay End Date:** 07/02/2004

**Check Date:** 07/15/2004

[View a Different Payment](#)

C

### General

**Name:** XXXXXXXXXXXX

**Pay Group:** Bi-Weekly Pay

**Employee ID:**

D

E

**Department:** I5712 - Sp/Md Admin

**Address:**

**Mail Drop:** KSC-TR-0426

**Job Title:**

**Pay Rate:** \$47.92 Hourly

### Tax Data

**Fed Marital Status:** Married

**Fed Addl Percent:** 0.000

**Fed Allowances:** 9

F

**Fed Addl Amount:** \$0.00

### Paycheck Summary

| G       | Gross Earnings | Fed Taxable Gross | FICA Taxable Gross | MEDI Taxable Gross | Total Taxes | Total Deductions | Net Pay   |
|---------|----------------|-------------------|--------------------|--------------------|-------------|------------------|-----------|
| Current | 3,834.07       | 3,792.58          | 3,837.82           | 3,837.82           | 653.37      | 506.74           | 2,673.96  |
| YTD     | 53,673.87      | 53,089.29         | 53,722.62          | 53,722.62          | 9,139.07    | 7,082.83         | 37,451.97 |

**Earnings**

|                              | Hours        | Rate      | Amount          | YTD Hours       | YTD Amount       |
|------------------------------|--------------|-----------|-----------------|-----------------|------------------|
| Regular Earnings             | 72.00        | 47.925800 | 3,450.66        | 816.00          | 39,073.10        |
| Sick Leave Pay               | 8.00         | 47.925800 | 383.41          | 60.00           | 2,875.55         |
| Holiday Pay                  |              |           |                 | 40.00           | 1,909.41         |
| Vacation                     |              |           |                 | 97.00           | 4,623.04         |
| Executive Leave Pay          |              |           | H               | 79.00           | 3,786.14         |
| Executive Leave Earned       |              |           |                 | 80.00           |                  |
| Regular                      |              |           |                 | 1.00            | 47.93            |
| PremPay-Work Out of Class@5% |              |           |                 | 27.00           | 1,358.70         |
|                              |              |           |                 |                 |                  |
| <b>Total:</b>                | <b>80.00</b> |           | <b>3,834.07</b> | <b>1,200.00</b> | <b>53,673.87</b> |

**Taxes**

| Description     | Amount        | YTD Amount      |
|-----------------|---------------|-----------------|
| Fed Withholdng  | 357.18        | 4,998.84        |
| Fed MED/EE      | I 55.65       | 778.98          |
| Fed OASDI/EE    | 237.94        | 3,330.80        |
| WA SEATTLE SSPF | 2.60          | 30.45           |
|                 |               |                 |
|                 |               |                 |
|                 |               |                 |
| <b>Total:</b>   | <b>653.37</b> | <b>9,139.07</b> |

| Leave Plan |         |        |       |             | Comp Time |            |         |        |       |     |         |
|------------|---------|--------|-------|-------------|-----------|------------|---------|--------|-------|-----|---------|
|            | Beg Bal | Earned | Taken | Adj End Bal | Fut Hrs   | Leave Plan | Beg Bal | Earned | Taken | Adj | End Bal |
| Sick       | 632.19  | 3.69   | 8.00  | 627.88      | M         | EXECLEAVE  | 1.00    |        |       | M   | 1.00    |
| Vacation   | 42.75   | 7.36   |       | 50.11       |           | HOLBANK    | 16.00   |        |       |     | 16.00   |

| Net Pay Distribution |                 |              |                |   |          |
|----------------------|-----------------|--------------|----------------|---|----------|
| Payment Type         | Paycheck Number | Account Type | Account Number | N | Amount   |
| Direct Deposit       | 1389930         | Checking     | 153500429870   |   | 2,673.96 |

**Information includes your name**

**Information includes Company name and address. This is the Payroll operations address, which can be found on back of your pay stub. All written communications shall be sent to this address.**

**Information includes your net pay for the pay period, pay period begin date, end date and check date.**

**Information includes your name, employee ID (not badge number) and home address.**

**"Pay Group" refers to your default pay frequency. "Department" refers to your assigned home cost center for budgeting and payroll purposes. "Mail Drop" is your geographic office (physical location). "Job Title" is your current or default job title, and "Pay Rate" is your base rate of pay.**

## **F**

This field contains the information upon which your tax deductions are based.

## **G**

**Total Gross - Total Taxes - Total Deductions = Net Pay.** This field shows your current paycheck and the Year To Date totals.

## **H**

All earnings are displayed in this area including regular, overtime, comp time, and holiday pay.

## **I**

This field captures tax information including Federal Withholding, Federal FICA-MED, Federal OASDI/Disability, and State Supplementary Pension Fund.

## **J**

Before Tax Deductions are the other deductions that may be withheld from your pay.

Examples of before tax deductions are as follows:

- DEF COMP50 – Deferred Compensation
- PERS 2 – PERS 2 Retirement Fund

## **K**

After Tax Deductions are items that are deducted after all taxes have been paid. These include items such as union dues, and additional life insurance.

Examples of after tax deductions are as follows:

- REG EN LIF – Regular enhanced life insurance
- ENH LTD - Enhanced long term disability

## **L**

Employer Paid Benefits are items that are paid by King County on behalf of your benefit. These include health insurance, basic life insurance, and retirement contributions.

Employer paid benefits are as follows:

- BASIC AD&D      Basic Accidental Death And Dismemberment Insurance
- B LT DIS          Basic Long Term Disability
- CITY              City Pension Plan
- City Death          City Retire Death Benefit
- DEN AFTTAX      Dental After Tax
- DENT FULL        Dental Fully Paid
- DEN PRETAX      Dental Pretax
- DP MEDICAL      Domestic Partner Medical Taxable
- DP DENTAL        Domestic Partner Dental Taxable
- DP VISION        Domestic Partner Vision Taxable
- MED AFTTAX      Medical After Tax
- MED FULL        Medical Fully Paid
- MED PRETAX      Medical Pretax

- PERS2 DEF      Pers 2 Defaulted
- PERS2 ELC      Pers 2 Elected
- PERS3 90D      Pers 3 90 Days
- PERS3 DEF      Pers 3 Option A Defaulted
- PERS3A ELC      Pers 3 Option A Elected
- PERS 3B      Pers 3 Option B
- PERS 3C      Pers 3 Option C
- PERS 3D      Pers 3 Option D
- PERS 3E      Pers 3 Option E
- PERS 3F      Pers 3 Option F
- PERS 1      Pension Plan One
- PERS 2      Pension Plan Two
- REG LIF      Basic Regular Life Insurance
- RET DRSP1      Retiree DRS Plan 1 Employer Deductions
- Funding \$      Funding Rate From Organizations. This is the average amount of money paid per regular, full-time benefits-eligible employee.
- REG LIF      Basic Regular Life
- VIS PRETAX      Vision Pretax
- VIS AFTTAX      Vision After Tax
- VIS FULL      Vision Fully Paid

## M

This is the Leave Plan/Comp Time (Current) field and includes all possible County plans: Vacation, Sick, Personal, Holiday, Accumulated Compensation, Holiday Bank and Executive Leave. You will see current accruals, usage and ending balances.

## N

Net Pay Distribution shows the current paycheck/advice number, and your total net pay for this pay period.

### *Need Additional Help?*

| <u>Topic</u>   | <u>Contact for Help</u>  |
|--|--|
| a) Address change/Incorrect Address  | If you are a transit operator, contact your base chief or supervisor. Otherwise, contact your HR representative.   |
| b) Job Title and Rate of Pay   | If you are a transit operator, contact your base chief or supervisor. Otherwise, contact your HR representative.   |
| c) Earning discrepancies such as incorrect hours, hours not paid, rate of pay or Over/under payment. | If you are a transit operator, contact your base chief or supervisor.<br>If a timekeeper processes your time, contact your timekeeper.<br>If timesheets are sent to payroll operations, contact payroll operations at 206-263-4474 or email: <i>Main.Payroll@metrokc.gov</i> |

## Topic

## Contact for Help

### c) Tax discrepancies

Most earnings are subject to federal income tax, FICA and Medicare taxes. Federal withholding is subject to change based on the number of allowances requested in the W4. FICA is taxed at 6.2% and Medicare is taxed at 1.45%.

SSPF (state supplementary pension fund) is calculated at the current rate on FLSA hours.

For further assistance, contact payroll operations at 206-263-4474 or email: *Main.Payroll@metrokc.gov*

### d) Deductions discrepancies

For General deductions including union-dues, charity deductions and garnishments.

Contact payroll operations at 206-263-4474 or email: *Main.Payroll@metrokc.gov*

For benefits deductions including deferred compensation, retirement, and additional life insurance.

Contact benefits operations at 206-684-1556 or email: *benefitsooperators@metrokc.gov*

### e) Employer paid benefits

Contact benefits operations at 206-684-1556 or email: *benefitsooperators@metrokc.gov*

### f) Leave/Comp time balance discrepancies

If you are a transit operator, contact your base chief or supervisor. Otherwise, contact payroll operations at 206-263-4474 or email: *Main.Payroll@metrokc.gov*

### g) Year to Date totals discrepancies

Employees with group term life insurance in excess of federal regulation will have the taxable value added to their FICA/Med gross. Therefore, for some employees FICA/Med taxable gross is higher than the total gross.

For all other questions contact payroll operations at 206-263-4474 or email: *Main.Payroll@metrokc.gov*

### h) Net Pay distribution

If you are enrolled in direct deposit, your net pay distribution is based on the set up in direct deposit. Otherwise you receive a check via interoffice mail to your work location.

For all other questions contact payroll operations at 206-263-4474 or email: *Main.Payroll@metrokc.gov*